



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-1447, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 18, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Issue purchase order and amend the agreement with Aerico, Inc. for maintenance services for APC equipment, in an amount not to exceed \$423,289.55, Accounts 101-27000-612810, Requisition 1313746

Dear Sir:

Authorization is requested to issue a purchase order and amend the agreement with Aerico, Inc. for maintenance services for APC equipment at District computer centers. This purchase order will start on January 1, 2011 and will expire on December 31, 2015.

On November 1, 2007, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with Aerico, for American Power Conversion warrantee maintenance services, in an amount not to exceed \$33,564.00. The agreement expires on December 31, 2010.

Aerico, Inc. is the only APC "Elite Large Data Center Partner" for the Chicagoland area using local factory trained and certified field service personnel. Aerico, Inc. has submitted prices for the services required. Inasmuch as Aerico, Inc. is the only source of supply for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Aerico, Inc. is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and amend the agreement with Aerico, Inc. in an amount not to exceed \$423,289.55.

Funds for the 2011 expenditure, in the amount of \$73,289.55, are available in Accounts 101-27000-612810 contingent on the Board of Commissioners' approval of the 2011 budget. The estimated expenditures for 2012 is \$85,000.00, 2013 is \$85,000.00, 2014 is \$90,000.00, and 2015 is \$90,000.00. Funds for the 2012 through 2015 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Keith D. Smith, Director of Information Technology, KDS:EJ:MH:RD
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 18, 2010