



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 18, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Issue purchase order for Contract 10-101-11, Furnish and Deliver Contract Laboratory Technicians for Various Locations, to ANA Laboratories, Inc., in an amount not to exceed \$665,000.00, Account 101-16000-612490, Requisition 1287578

Dear Sir:

On October 15, 2009, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 10-101-11 Furnish and Deliver Contract Laboratory Technicians for Various Locations.

At the Board Meeting of December 3, 2009, the Board of Commissioners approved the increase to the cost estimate of the contract from \$375,000.00 to \$665,000.00.

In response to a public advertisement of January 6, 2010, a bid opening was held on January 19, 2010. The bid tabulation for this contract is:

ANA LABORATORIES, INC.	\$484,194.00
PRECISE STAFFING SERVICES, D/B/A PRECISE	\$589,380.00
JEPSEN INVESTMENTS, INC., D/B/A LAB PERSONNEL	\$662,700.00

Two hundred thirty-three (233) companies were notified of this contract being advertised and fourteen (14) companies requested specifications.

The quantities specified in the contract documents were used for the purpose of comparing bids and establishing unit prices. The total amount to be expended on this contract, should usage differ from the quantities, is not to exceed \$665,000.00.

ANA Laboratories, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications.

The estimated cost for this contract was \$665,000.00, placing the bid of \$484,194.00, approximately 27.2 percent below the estimate.

ANA Laboratories, Inc. is not registered to transact business in Illinois, but has submitted a certificate of good standing from the State of New Jersey. The Monitoring and Research Department has received approval from the Executive Director to move forward with the recommendation to award.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because it is primarily a furnish and deliver contract.

The revised Appendix D was not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 10-101-11, to ANA Laboratories, Inc., in an amount not to exceed \$665,000.00.

The bid deposit, in the amount of \$33,250.00, will be retained in lieu of a performance bond, which is satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

Funds for the 2010 expenditures, in the amount of \$165,000.00, are available in Account 101-16000-612490. The estimated expenditure for 2011 is \$250,000.00, and for 2012 is \$250,000.00. Funds for the 2011 and 2012 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:klv
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 18, 2010