



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 3, 2018

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to award Contract 18-006-11 Furnish and Deliver Janitorial Supplies to Various Locations for a One (1) Year Period, Group A to Cicero Mfg. & Supply Co., Inc., in an amount not to exceed \$62,981.08, Group B to Synergy Systems, L.L.C. in an amount not to exceed \$24,819.08, and Group C to The Standard Companies, Inc., in an amount not to exceed \$18,715.06, Accounts 101-20000-623110, 623170, 623660

Dear Sir:

On March 1, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 18-006-11 furnish and deliver janitorial supplies to various locations for a one (1) year period, beginning approximately June 1, 2018 and ending May 31, 2019.

In response to a public advertisement of March 14, 2018, a bid opening was held on March 27, 2018. The bid tabulation for this contract is:

GROUP A: BRUSHES, MOPS, PAILS, ETC.

CICERO MFG. & SUPPLY CO., INC. \$62,981.08

GROUP B: CLEANERS & DETERGENTS

SYNERGY SYSTEMS, L.L.C. \$24,819.08
THE STANDARD COMPANIES, INC. *\$26,885.13
*corrected total

GROUP C: HAND SOAPS & DISPENSERS

THE STANDARD COMPANIES, INC. *\$18,715.06
CICERO MFG. & SUPPLY CO., INC. \$21,357.79
*corrected total

Three hundred sixty-three (363) companies were notified of the contract being advertised and thirty-eight (38) companies requested specifications.

Cicero Mfg. & Supply Co., Inc., the lowest responsible bidder for Group A, is proposing to perform the contract in accordance with the specifications. The estimated cost for Group A of this contract is \$64,000.00, placing their bid of \$62,981.08 approximately 1.6 percent below the estimate

Synergy Systems, L.L.C., the lowest responsible bidder for Group B, is proposing to perform the contract in accordance with the specifications. The estimated cost for Group B of this contract is \$26,000.00, placing their bid of \$24,819.08 approximately 4.5 percent below the estimate.

The Standard Companies, Inc., the lowest responsible bidder for Group C, is proposing to perform the contract

in accordance with the specifications. The estimated cost for Group C of this contract is \$20,000.00, placing their bid of \$18,715.06 approximately 6.4 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 18-006-11, Group A to Cicero Mfg. & Supply Co., Inc., in an amount not to exceed \$62,981.08, Group B to Synergy Systems, L.L.C. in an amount not to exceed \$24,819.08, and Group C to The Standard Companies, Inc., in an amount not to exceed \$18,715.06.

Purchase orders will be issued when material is required. Payment will be based on the unit cost as indicated in the contract documents.

No bid deposit was required for this contract.

Funds are available in Accounts 101-20000-623110, 623170, 623660.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:np
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 3, 2018

Attachment