



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 18-0574, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF JUNE 21, 2018**

#### COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Issue a purchase order and enter into an agreement with SEECO Consultants, Inc., for professional engineering services on Contract 18-851-3C, Geotechnical Analysis and Sub-Surface Investigation for Construction Projects, in an amount not to exceed \$460,000.00, Accounts 201-50000-612240 and 501-50000-612240 Requisition 1495145.

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with SEECO Consultants, Inc. (SEECO), for professional engineering services for Contract 18-851-3C, Geotechnical Analysis and Sub-Surface Investigation for Construction Projects, in an amount not to exceed \$460,000.00.

The proposed work consists of performing soil borings, lab testing, engineering analyses and to provide geotechnical reports and other services for Engineering Department projects. The reports will detail existing conditions and provide geotechnical recommendations for proposed construction.

The consultant must have a capable and experienced staff, directed by a registered Professional Engineer, who can coordinate drilling and sampling of soil and rock, interpret the geological importance of the underlying strata and summarize the findings and recommendations in a written report.

This purchase order will be in effect for the remainder of 2018 through December 31, 2020. However, the District reserves the right to extend the expiration date by mutual agreement.

This is an open-ended purchase order, with the work performed to be dependent on the contracts awarded and the schedule of the contractors.

Engineering along with Maintenance and Operations, Monitoring and Research, and Procurement and Materials Management Departments conducted a consultant selection process to assess prospective consulting engineering firms for providing the professional engineering services. The following seven firms were invited to submit a Statement of Qualifications (SOQ) and participate in an interview.

- O'Brien & Associates, Inc.
- SEECO Consultants, Inc.
- Wang Engineering, Inc.
- Everest Engineering Co.
- ECS Midwest, LLC
- Geo Services, Inc.
- Terracon Consultants, Inc.

Of the seven consultants invited to interview, Wang Engineering, Inc., Everest Engineering Co. and Terracon Consultants, Inc. did not respond. ECS Midwest, LLC, Geo Services, Inc., O'Brien & Associates, Inc. and SEECO were interviewed by a panel of five licensed Professional Engineers. Of the four firms interviewed, ECS Midwest, LLC, Geo Services, Inc. and SEECO were invited to submit non-priced technical proposals. The proposals were evaluated by the Professional Engineers of the same committee.

After evaluating the proposals, SEECO was selected by the committee to provide the needed professional services, based on the experience of the firm, project manager, support personnel, office locations and performance on similar work.

The approximate components of the total fee are as follows:

<u>ITEM</u>	<u>FEE</u>
1. Total Labor Costs	\$309,000.00
2. Reimbursable Costs	
A. Testing	\$23,000.00
B. Subcontractors	<u>\$128,000.00</u>
3. Total Reimbursable Direct Costs	\$151,000.00
Total Fee (NOT TO EXCEED)	\$460,000.00

SEECO has issued letters of intent to Kalgen Consultants, a Minority Business Enterprise (MBE), Rubino Engineering Co., a Women Business Enterprise (WBE) and United Consulting Engineers, A Minority Business Enterprise (MBE). These firms will actively participate in providing the services required by the agreement. The work to be performed by the MBE firms will be 20 percent of the contract value. The work to be performed by the WBE firms will be 10 percent of the contract value.

The Diversity Section has reviewed the agreement and has concluded that the MBE/SBE and WBE/SBE firms are in accordance with the District's Affirmative Action Policy. The agreement shall be subject to the approval of the Law Department as to form and legality.

In as much as the firm SEECO possesses a high degree of professional skill, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement without advertising, per Section 11.4 of the Purchasing Act, in an amount not to exceed \$460,000.00.

Funds for the current year are available in Accounts 201-50000-612240 and 501-50000-612240. The estimated expenditure for 2019 is \$150,000.00 and 2020 is \$150,000.00. Funds for the 2019 and 2020 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Catherine A. O'Connor, Director of Engineering, MVL:CH  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for June 21, 2018