



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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### TRANSMITTAL LETTER FOR BOARD MEETING OF JUNE 3, 2010

#### COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to decrease Contract 08-680-11, Roof Repair Services at Various Service Areas, to G. E. Riddiford Company, in an amount of \$18,885.71, from an amount not to exceed \$46,500.01, to an amount not to exceed \$27,614.30, Accounts 101-67000, 69000-612680, Purchase Orders 5000879, 5000880

Dear Sir:

On May 15, 2008, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 08-680-11, Roof Repair Services at Various Service Areas, to G. E. Riddiford Company, in an amount not to exceed \$56,000.00. The contract expired on March 31, 2010.

As of May 24, 2010, the attached list of change orders had been approved. The effect of these change orders resulted in a decrease in an amount of \$9,499.99 from the original amount awarded of \$56,000.00. The current contract value is \$46,500.01. The prior approved change order reflects an approximate 17% decrease to the original contract value.

A decrease in funds is being requested due to a less than anticipated need for emergency roof repair work in 2008, 2009 and 2010.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease Contract 08-680-11, in an amount of \$18,885.71 (approximately 40.6% of the current contract value), from an amount of \$46,500.01, to an amount not to exceed \$27,614.30.

Funds will be restored in Accounts 101-67000, 69000-612680.

Requested, Manju Prakash Sharma, Acting Director of Maintenance and Operations,  
MPS:SO'C:MAG:LSC:SSG

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for June 3, 2010

Attachment