



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Details (With Text)

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File created: 5/8/2015 **In control:** Procurement Committee
On agenda: 5/21/2015 **Final action:** 5/21/2015
Title: Authority to decrease purchase order to W.W. Grainger, Inc., to Furnish and Deliver Maintenance, Repair and Operating Catalog Products, under the National Joint Powers Alliance (NJPA) Cooperative Purchasing Contract #102109-WWG, in an amount of \$15,896.22, from an amount of \$315,691.40, to an amount not to exceed \$299,795.18, Account 101-VARIOUS-VARIOUS, Purchase Order 3079720

Sponsors:

Indexes:

Code sections:

Attachments: 1. Grainger NJPA 3079718 3079719 3079720 3079721 3079722 3079723 3079724 3079725 050815.pdf

Date	Ver.	Action By	Action	Result
5/21/2015	1	Board of Commissioners	Approved	Pass
5/21/2015	1	Committee of the Whole	Recommended	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 21, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to decrease purchase order to W.W. Grainger, Inc., to Furnish and Deliver Maintenance, Repair and Operating Catalog Products, under the National Joint Powers Alliance (NJPA) Cooperative Purchasing Contract #102109-WWG, in an amount of \$15,896.22, from an amount of \$315,691.40, to an amount not to exceed \$299,795.18, Account 101-VARIOUS-VARIOUS, Purchase Order 3079720

Dear Sir:

On December 19, 2013, the Director of Procurement and Materials Management issued purchase orders to W.W. Grainger, Inc., to furnish and deliver maintenance, repair and operating catalog products, under the National Joint Powers Alliance (NJPA) Cooperative Purchasing Contract #102109-WWG, in an amount of \$310,800.00. The purchase orders expired February 28, 2015.

As of May 8, 2015, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$4,891.40 from the original amount awarded of \$310,800.00. The current contract value is \$315,691.40. The prior approved change orders reflect an approximate 1.6% increase to the original purchase orders' value.

This decrease is necessary because the need for W.W. Grainger Catalog Products for the North Side Area in 2014, was less than anticipated. This change order will close the purchase order.

This change order is in compliance with the Illinois Criminal Code since these changes are due to

circumstances not reasonably foreseeable at the time the purchase order was issued, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease the purchase order in an amount of \$15,896.22 (approximately 5% of the current purchase order's value), from an amount of \$315,691.40, to an amount not to exceed \$299,795.18.

Funds will be restored to Account 101-VARIOUS-VARIOUS.

Requested, Manju Prakash Sharma, Director of Maintenance & Operations, AQ:SO'C:MAG:CM:SSG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 21, 2015

Attachment