



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

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Title: Issue purchase order to Carahsoft Technology Corporation for Annual SAP Software Maintenance in an amount not to exceed \$507,887.17, Account 101-27000-612820, Requisition 1421397

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Date	Ver.	Action By	Action	Result
8/4/2016	1	Board of Commissioners	Approved	Pass
8/4/2016	1	Committee of the Whole	Recommended	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 4, 2016

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order to Carahsoft Technology Corporation for Annual SAP Software Maintenance in an amount not to exceed \$507,887.17, Account 101-27000-612820, Requisition 1421397

Dear Sir:

Authorization is requested to issue a purchase order to Carahsoft Technology Corporation, for Annual SAP software maintenance under General Services Administration (GSA) Joint Purchasing Contract GS-35F-0119Y. The District has the ability to participate in GSA contracts under the Government Joint Purchasing Act, 30 ILCS 525/0.01 et.seq. This purchase order will expire on June 30, 2017.

GS-35F-0119Y is a GSA Schedule 70 Contract which offers a wide range of software and accompanying services through licensing agreements. The GSA currently has a competitively bid contract with Carahsoft Technology Corporation for the purchase of annual SAP software maintenance. Carahsoft Technology Corporation's GSA Schedule #GS-35F-0119Y term is December 20, 2011 through December 19, 2016 with three additional five-year renewals available. The total GSA contract period for #GS-35F-0119Y is expected to continue through 2031.

The SAP annual maintenance will provide technical support and software updates for the District's ERP, portal, and budgeting systems.

Carahsoft Technology Corporation, the sole service provider under GSA Contract GS-35F-0119Y for annual SAP software maintenance has submitted prices for the services required. Inasmuch as Carahsoft Technology Corporation, is the only source of supply under GSA Contract GS-35F-0119Y for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Carahsoft Technology Corporation is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order to Carahsoft Technology Corporation in an amount not to exceed \$507,887.17.

Funds for the 2016 expenditure, in the amount of \$507,887.17, are available in Account 101-27000-612820.

Requested, John Sudduth, Director of Information Technology, JS:RB:rb

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for August 4, 2016