100 East Erie Street
Chicago, IL 60611

Metropolitan Water Reclamation District of Greater Chicago

Legislation Details (With Text)

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On agenda:	2/16/2017	**Final action:**	2/16/2017
Title:	Issue purchase order and enter into an agreement with Thermo LabSystems, Inc. (dba ThermoFisher Scientific) to provide a five-day on-site Laboratory Information Management System training on the SampleManager Laboratory Information Management System for the Monitoring and Research Department laboratories, in an amount not to exceed $19,000.00, Account 101-16000-601100, Requisition 1455237		
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Date	Ver.	Action By	Action	Result
2/16/2017	1	Board of Commissioners	Approved	Pass
2/16/2017	1	Committee of the Whole	Recommended	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 16, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order and enter into an agreement with Thermo LabSystems, Inc. (dba ThermoFisher Scientific) to provide a five-day on-site Laboratory Information Management System training on the SampleManager Laboratory Information Management System for the Monitoring and Research Department laboratories, in an amount not to exceed $19,000.00, Account 101-16000-601100, Requisition 1455237

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Thermo LabSystems, Inc. (Thermo Lab) (dba ThermoFisher Scientific) to provide a five-day on-site Laboratory Information Management System (LIMS) training on the SampleManager LIMS for the Monitoring and Research (M&R) Department. This purchase order will expire on March 31, 2017.

Thermo Lab is the only provider and sole owner of the SampleManager LIMS software system and the only entity with the ability to provide training. The M&R Department recently upgraded the software system and training is required. With many new employees due to retirements and promotions, training benefits the Department and District as a whole.

Thermo Lab, the sole-service provider to furnish the training, has submitted pricing for the services required. Inasmuch as Thermo Lab is the only source of supply for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Thermo Lab is registered and in good standing with the State of Illinois.

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The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with Thermo LabSystems, Inc. dba ThemoFisher Scientific, in an amount not to exceed $19,000.00.

Funds are available in Account 101-16000-601100.

Requested, Thomas C. Granato, Director of Monitoring and Research, TCG:MPC:KB:ae
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 16, 2017

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