



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Details (With Text)

**File #:** 17-0330 **Version:** 1  
**Type:** Agenda Item **Status:** Adopted  
**File created:** 3/16/2017 **In control:** Procurement Committee  
**On agenda:** 4/6/2017 **Final action:** 4/6/2017  
**Title:** Authority to increase purchase order to CDW Government, LLC to Furnish and Deliver Microsoft Software and Software Maintenance in an amount of \$24,985.93, from an amount of \$1,760,199.62, to an amount not to exceed \$1,785,185.55, Accounts 101-27000-612820, 623800, Purchase Order 3087702

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. PO3087702 co log.pdf

Date	Ver.	Action By	Action	Result
4/6/2017	1	Board of Commissioners	Approved	Pass
4/6/2017	1	Committee of the Whole	Recommended	Pass

### TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 6, 2017

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase purchase order to CDW Government, LLC to Furnish and Deliver Microsoft Software and Software Maintenance in an amount of \$24,985.93, from an amount of \$1,760,199.62, to an amount not to exceed \$1,785,185.55, Accounts 101-27000-612820, 623800, Purchase Order 3087702

Dear Sir:

On November 19, 2015, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order to CDW Government, LLC, to furnish and deliver Microsoft Software and Software Maintenance, in an amount not to exceed \$1,728,303.12. The contract expires on November 30, 2018.

As of March 15, 2017, the attached list of change orders has been approved. The effect of this change order resulted in an increase in an amount of \$31,896.50, from the original amount awarded of \$1,728,303.12. The current contract value is \$1,760,199.62. The prior approved change order reflects a 1.85% increase to the original contract value.

This change order is to cover the purchase of an upgrade of existing Office 365 kiosk licenses to full feature Office 365 licenses required to support increased use of Office 365 by District staff.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and

Materials Management to execute a change order to increase the purchase order in an amount of \$24,985.93 (1.42% of the current contract value), from an amount of \$1,760,199.62, to an amount not to exceed \$1,785,185.55.

Funds are available in Accounts 101-27000-612820, 623800.

Requested, John H. Sudduth, Director of Information Technology, JHS:SK:BVS:bvs  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for April 6, 2017

Attachment