



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Details (With Text)

**File #:** 17-0500 **Version:** 1  
**Type:** Report **Status:** Filed  
**File created:** 4/28/2017 **In control:** Procurement Committee  
**On agenda:** 5/18/2017 **Final action:** 5/18/2017  
**Title:** Report on advertisement of Request for Proposal 17-RFP-28 Fleet Vehicle Maintenance Management Services for a 36-Month Period, estimated cost \$1,440,000.00, Accounts 101-15000-612860 and 612080, Requisition 1461193

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
5/18/2017	1	Board of Commissioners	Published and Filed	Pass
5/18/2017	1	Committee of the Whole	Recommended	Pass

### TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 18, 2017

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on advertisement of Request for Proposal 17-RFP-28 Fleet Vehicle Maintenance Management Services for a 36-Month Period, estimated cost \$1,440,000.00, Accounts 101-15000-612860 and 612080, Requisition 1461193

Dear Sir:

Request for Proposal (RFP) documents have been prepared for Fleet Vehicle Maintenance Management Services for a 36-Month Period, at the request of General Administration. The contract begins November 1, 2017.

The purpose of this contract is to provide fleet vehicle maintenance management services.

The estimated cost for this RFP is \$1,440,000.00. The estimated 2017, 2018, 2019 and 2020 expenditures are \$65,000.00, \$480,000.00, \$480,000.00, and \$415,000.00 respectively.

A bid deposit is not required for this RFP.

Appendix A will be included in this RFP. The type of work to be performed under this contract is within the professional services category for establishing Minority-owned Business Enterprises (MBE), Women-owned Business Enterprises (WBE) and/or Small Business Enterprises (SBE) goals. The MBE, WBE and/or SBE goals for this contract are: twenty (20) percent MBE, ten (10) percent WBE, and ten (10) percent SBE.

The tentative schedule for this contract is as follows:

Advertise May 31, 2017

Proposals Received        June 23, 2017  
Award                      September 29, 2017  
Completion                October 31, 2020

Funds for the 2017 budget year are available in Accounts 101-15000-612860 and 612080. Funds are being requested in budget years 2018, 2019, and 2020 and are contingent on the Board of Commissioners approval of the District's budget for those years.

Requested, Eileen M. McElligott, Administrative Services Officer, EMcE:SKL:BTS  
Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials Management