Legislation Details (With Text)

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On agenda:	5/3/2018	**Final action:**	5/3/2018
Title:	Issue purchase order for Contract 18-103-13 (Re-Bid), Maintenance, Repairs, and Parts for Boats, Outboard Motors, and Trailers, to Marine Services Corporation, in an amount not to exceed $14,075.00, Account 101-16000-612790, Requisition 1469605		
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Date	Ver.	Action By	Action	Result
5/3/2018	1	Board of Commissioners	Approved	Pass
5/3/2018	1	Committee of the Whole	Recommended	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 3, 2018

COMMITTEE ON PROCUREMENT

David St. Pierre, Executive Director

Issue purchase order for Contract 18-103-13 (Re-Bid), Maintenance, Repairs, and Parts for Boats, Outboard Motors, and Trailers, to Marine Services Corporation, in an amount not to exceed $14,075.00, Account 101-16000-612790, Requisition 1469605

Dear Sir:

On October 5, 2017, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids Contract 18-103-11, Maintenance, Repairs, and Parts for Boats, Outboard Motors, and Trailers.

In response to a public advertisement of October 25, 2017, a bid opening was held on November 14, 2017. There were no bids received for this contract.

In response to a public re-advertisement of January 24, 2018, a bid opening was held on February 13, 2018. There were no bids received for this contract.

In response to a public re-advertisement of March 21, 2018, a bid opening was held on April 10, 2018. The bid tabulation for this contract is:

MARINE SERVICES CORPORATION $14,075.00

Sixty six (66) companies were notified of this contract being advertised and five (5) companies requested specifications.

The Director of Procurement and Materials Management has reviewed the bidders' list for this contract, and is satisfied that the market for this service has been adequately solicited. A planholders' survey revealed the following reason for not bidding: unable to provide the services requested. In light of these findings, the Director of Procurement and Materials Management is of the opinion that the bid received is a fair and reasonable price, and nothing would be gained by rejecting the sole bid and re-advertising this contract.

Marine Services Corporation, the sole bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was $14,000.00, placing their bid of $14,075.00 approximately equal to the estimate.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The contract will expire on December 31, 2019.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 18-103-13 (Re-Bid), to Marine Services Corporation, in an amount not to exceed $14,075.00.

No bid deposit was required for this contract.

Funds for the 2018 expenditure, in the amount of $7,037.50, are available in Accounts 101-16000-612790. The estimated expenditures for 2019 are $7,037.50. Funds for the 2019 expenditures are contingent on the Board of Commissioner's approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 3, 2018