



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Details (With Text)

**File #:** 18-1004      **Version:** 1

**Type:** Agenda Item      **Status:** Adopted

**File created:** 9/24/2018      **In control:** Procurement Committee

**On agenda:** 10/4/2018      **Final action:** 10/4/2018

**Title:** Authority to award Contract 18-036-11, Furnish and Deliver Salt and Calcium Chloride to Various Locations for a One (1) Year Period, to Russo Hardware, Inc., d/b/A Russo Power Equipment, in an amount not to exceed \$24,110.30, Account 101-20000-623130

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Contract 18-036-11 Item Descriptions.pdf

Date	Ver.	Action By	Action	Result
10/4/2018	1	Board of Commissioners	Approved	Pass
10/4/2018	1	Committee of the Whole	Recommended	Pass

### TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 4, 2018

#### COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Authority to award Contract 18-036-11, Furnish and Deliver Salt and Calcium Chloride to Various Locations for a One (1) Year Period, to Russo Hardware, Inc., D/B/A Russo Power Equipment, in an amount not to exceed \$24,110.30, Account 101-20000-623130

Dear Sir:

On July 12, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 18-036-11 furnish and deliver salt and calcium chloride to various locations for a one (1) year period, beginning approximately November 1, 2018 and ending October 31, 2019.

In response to a public advertisement of July 25, 2018, a bid opening was held on August 14, 2018. The bid tabulation for this contract is:

ENVIROTECH SERVICES, INC.	\$12,973.50
RUSSO HARDWARE, INC., D/B/A	\$24,110.30
RUSSO POWER EQUIPMENT	

Four hundred seventeen (417) companies were notified of the contract being advertised and fourteen (14) companies requested specifications.

The low bid received from Envirotech Services, Inc., did not include pricing for all items, which is a requirement of this contract. Therefore, the bid is considered non-responsive and rejected in the public's best interest. The Director of Procurement and Materials Management has informed Envirotech Services, Inc., of this action.

Russo Hardware, Inc., D/B/A Russo Power Equipment, the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$25,500.00, placing their bid of \$24,110.30 approximately 5.45 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 18-036-11, to Russo Hardware, Inc., D/B/A Russo Power Equipment, in an amount not to exceed \$24,110.30.

Purchase orders will be issued when material is required. Payment will be based on the unit cost as indicated in the contract documents. There was no bid deposit required for this contract. Funds are available in Account 101-20000-623130.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:np  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 4, 2018

Attachment