



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

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Title: Issue purchase order to CDW Government LLC, for KnowBe4 online security awareness and tracking software, in an amount not to exceed \$33,616.80, Account 101-27000-612820, Requisition 1542941

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Date	Ver.	Action By	Action	Result
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TRANSMITTAL LETTER FOR BOARD MEETING OF JUNE 4, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order to CDW Government LLC, for KnowBe4 online security awareness and tracking software, in an amount not to exceed \$33,616.80, Account 101-27000-612820, Requisition 1542941

Dear Sir:

Authorization is requested to issue a purchase order to CDW Government LLC for KnowBe4 online security awareness and tracking software for a period of one year. This purchase order will expire October 30, 2021.

KnowBe4 is a security awareness leader that provides a robust platform for online Security Awareness Training to help manage the information technology security problems of social engineering, spear phishing and ransomware attacks.

On February 22, 2012, The City of Chicago advertised a Request for Proposal (RFP) for "Computer Hardware, Software Peripherals and Related Maintenance and Installation Services" in collaboration with the Cook County. Multiple responses were received by the proposal due date of June 6, 2012. CDW Government LLC was awarded the three-year contract effective October 1, 2014, with an option to extend the contract for two additional one-year terms. On September 28, 2017, the City of Chicago contract was extended to September 30, 2019. On September 24, 2019, the City of Chicago Contract was extended to September 30, 2021. Article 10) General Conditions, Section j) "Governmental Joint Purchasing Agreement," allows other government agencies to purchase goods or services under this contract.

CDW Government LLC has submitted prices for the KnowBe4 online security awareness and tracking software for a one-year period per the established contract discount percentages. Inasmuch as CDW Government LLC is the only source of supply for the KnowBe4 online security awareness and tracking software under this agreement, said purchase order may be issued without competitive bidding pursuant to Section 11.4 of the Purchasing Act.

CDW Government LLC is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Appendix A and Appendix V are not included in this contract because the estimate is less than the minimum threshold by Section 4 of the Affirmative Action Ordinance.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue said purchase order to CDW Government LLC in an amount not to exceed \$33,616.80.

Funds are available in Account 101-27000-612820.

Requested, John Sudduth, Director of Information Technology, JS:SK:BVS:vn

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for June 4, 2020