



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 14-0318, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 17, 2014

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on advertisement of Request for Proposal 14-RFP-23 Real Estate Appraisal Services for a three-year period with an option to extend for an additional one year, estimated cost \$300,000.00, Account 101-30000-601170, Requisitions 1376991, 1376992

Dear Sir:

Request for Proposal 14-RFP-23 documents have been prepared for Real Estate Appraisal Services at the request of the Law Department.

The purpose of this contract is to obtain appraisal services to assist the Law Department in valuing its real estate as part of its leasing activities. The District is seeking two real estate appraisal firms to provide professional appraisal services to the Real Estate Division of the Law Department.

The estimated cost for this RFP is \$100,000.00 for 2015, \$100,000.00 for 2016 and \$100,000.00 for 2017.

A bid deposit is not required for this RFP.

Appendix A will not be included due to the scope of work performed under this RFP.

The tentative schedule for this contract is as follows:

Advertise	June 25, 2014
Proposals Received	August 1, 2014
Award	November 6, 2014
Completion	December 31, 2017

Funds for 2015, 2016, and 2017 are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Ronald M. Hill, General Counsel, RMH:SM:TN:vp

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for April 17, 2014