



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 14-0320, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 17, 2014

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 14-618-11 Furnish and Deliver HVAC and Refrigeration Parts and Services, estimated cost \$348,700.00, Accounts 101-67000/68000/69000-612680/623070/623090/623270/623840, Requisitions 13450344, 1343325, 1343658, 1346193 , 1345007, 1345641

Dear Sir:

Contract documents and specifications have been prepared for Contract 14-618-11 Furnish and Deliver HVAC and Refrigeration Parts and Services, at the request of the Maintenance and Operations Department.

The purpose of this contract is to procure HVAC and refrigeration parts and technical support for the District's various HVAC systems over a 2-year period. The work is limited to specialized repairs and adjustments to the HVAC control systems, such as balancing, which require the services of trained HVAC technicians. All preventive maintenance, cleaning, and regular repairs to the HVAC equipment will be done in-house.

The estimated cost for this contract is \$348,700.00. The estimated 2014 and 2015 expenditures are \$149,950.00 and \$198,750.00, respectively.

The bid deposit for this contract is \$20,000.00.

The Multi-Project Labor Agreement (MPLA) will be included in this contract.

Revised Appendix D will not be included in this contract because the required services are usually provided by a single vendor and do not provide practical or cost-effective opportunities for direct or indirect subcontracting.

The tentative schedule for this contract is as follows:

Advertise	May 28, 2014
Bid Opening	June 17, 2014
Award	July 10, 2014
Completion	December 31, 2015

Funds for the current year are available in Accounts 101-67000/68000/69000-612680/623070/623090/623270/623840. Funds for subsequent year, 2015, are contingent on the Board of Commissioners' approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 14-618-11

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, SES:SO'C:MAG:SAF:JK
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board
of Commissioners for April 17, 2014