



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 14-0341, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 17, 2014

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase Contract 13-053-11, Furnish and Deliver Lamps to Various Locations for a One (1) Year Period, to Graybar Electric Company, Inc., in an amount of \$18,000.00, from an amount of \$103,285.41, to an amount not to exceed \$121,285.41, Account 101-20000-623070

Dear Sir:

On March 7, 2013, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 13-053-11, furnish and deliver lamps to various locations for a one (1) year period, to Graybar Electric Company, Inc., in an amount not to exceed \$93,385.41. The contract also allows for a ninety (90) day extension for this contract expiring on April 30, 2014.

As of April 7, 2014, one change order has been approved for this contract. The effect of this change order resulted in an increase in the amount of \$9,900.00, from the original amount awarded of \$93,385.41. The current contract value is \$103,285.41. The prior approved change order reflects a 10.6 percent increase to the original contract value.

A 60 day time extension and an \$18,000.00 increase in the contract value is being requested due to the District's continued re-lamping project and to allow Storeroom staff additional time to evaluate numerous item substitutions submitted for contract 14-053-11.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase and a 60 day time extension to Contract 13-053-11 in an amount of \$18,000.00 (approximately 17.4 percent of the current contract value), from an amount of \$103,285.41, to an amount not to exceed \$121,285.41.

Funds are available in Account 101-20000-623070.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MB:tc
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for April 17, 2014