



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 1, 2014

COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Issue purchase order and enter into an agreement with Agilent Technologies, Inc., to furnish and deliver technical support for Agilent equipment, in an amount not to exceed \$133,210.62, Accounts 101-16000-61297 and 623570, Requisition 1377516

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Agilent Technologies, Inc. (Agilent), to furnish and deliver technical support for Agilent equipment. The Organic Compounds Analytical Laboratory, at the John E. Egan Water Reclamation Plant of the Monitoring and Research Department, will use this equipment for the analysis of organic priority pollutants, pharmaceuticals and personal care products in District samples. This purchase order will expire on June 30, 2017.

Agilent, the sole-service provider of technical support for Agilent equipment has submitted pricing for the consumables, parts and services required. Inasmuch as Agilent is the only source of supply for the consumables, parts and services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Agilent is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with Agilent, in an amount not to exceed \$133,210.62.

Funds for the 2014 expenditure, in the amount of \$17,397.73 are available in Accounts 101-16000-612970 and 623570 (applies to 2015-2017). The estimated expenditure for 2015 is \$43,516.30, 2016 is \$46,531.06 and 2017 is \$25,765.53. Funds for the 2015, 2016 and 2017 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Thomas C. Granato, Director of Monitoring and Research, TCG:MPC:KB:RA:mh
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 1, 2014