



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 1, 2014

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authorization to amend the agreement with Christopher B. Burke Engineering, Ltd. (CBBEL), for professional engineering services for Contract 13-809-5C, Implementation of the Watershed Management Ordinance - Phase B

Dear Sir:

On October 17, 2013, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into agreement with Christopher B. Burke Engineering, Ltd. (CBBEL), for professional engineering services for Contract 13-809-5C, Implementation of the Watershed Management Ordinance - Phase B, in an amount not to exceed \$1,248,097.04.

CBBEL's scope of work under this agreement pertains to the implementation of the Watershed Management Ordinance (WMO), which includes development of a Technical Guidance Manual (TGM), permit form development, training, and consulting services for permit reviews. The Board of Commissioners adopted the WMO on October 3, 2013. At the time of adoption, the WMO contained a placeholder for an Infiltration and Inflow Control Program (I/I Program) as it was unknown when this program would be adopted and implemented. Consequently, the current scope of this agreement does not include work related to the development of TGM materials to be associated with the I/I Program.

CBBEL has provided a scope of work to assist the District and the Advisory Technical Panel in developing material for the TGM for the I/I Program. CBBEL has performed their original scope of work under budget and confirms that this additional work can be accommodated without a change to the contract value; therefore, no increase in contract value is needed to accommodate this request for a change in scope.

Based on the foregoing, authority is requested to amend the agreement with CBBEL to include development of materials associated with the I/I Program necessary for the TGM in their current scope of work.

Requested, Catherine A. O'Connor, Director of Engineering, WSS:JPM

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 1, 2014