



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 14-0426, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 1, 2014

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to decrease Contract 11-711-11, Maintain and Repair HVAC Equipment and Appurtenances at the Egan Water Reclamation Plant, to Anchor Mechanical, Inc., in an amount of \$23,039.51, from an amount of \$78,158.81, to an amount not to exceed \$55,119.30, Account 101-67000-612680, Purchase Order 5001243

Dear Sir:

On April 7, 2011, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 11-711-11 Maintain and Repair HVAC Equipment and Appurtenances at the Egan Water Reclamation Plant, to Anchor Mechanical, Inc., in an amount not to exceed \$88,500.00. The contract expires on April 27, 2014.

As of March 28, 2014, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in an amount of \$10,341.19 from the original amount awarded of \$88,500.00. The current contract value is \$78,158.81. The prior approved change orders reflect an 11.7% decrease to the original contract value.

A decrease in the contract value is being requested because the actual expenditure in 2014 was less than originally anticipated, and to close the contract.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease Contract 11-711-11 in an amount of \$23,039.51 (29.5% of the current contract value), from an amount of \$78,158.81, to an amount not to exceed \$55,119.30.

Funds will be restored in Account 101-67000-612680.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, SES:SO'C:MAG:PA:TRS
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 1, 2014

Attachment