



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 14-0648, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF JULY 10, 2014**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order for Contract 14-101-13 (Re-Bid), Furnish and Deliver Contract Laboratory Technician for Various Locations, to ANA Laboratories, Inc., in an amount not to exceed \$86,632.00, Account 101-16000-612490, Requisition 1366494

Dear Sir:

On December 19, 2013, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 14-101-11 Furnish and Deliver Contract Laboratory Technician for Various Locations. The contract expires on December 31, 2014.

In response to a public advertisement of February 5, 2014, a bid opening was held on February 25, 2014. There were no bids received for this contract.

In response to a public re-advertisement of March 19, 2014, a bid opening was held on April 8, 2014. There were no bids received for this contract.

In response to a public re-advertisement of May 7, 2014, a bid opening was held on June 3, 2014. The bid tabulation for this contract is:

ANA LABORATORIES, INC.	\$86,632.00
JEPSEN INVESTMENTS, INC.	\$142,800.00
D/B/A LAB PERSONNEL	

Two hundred ninety-seven (297) companies were notified of this contract being advertised and six (6) companies requested specifications.

ANA Laboratories, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications.

The estimated cost for this contract was \$90,000.00, placing the bid of \$86,632.00, approximately 3.7 percent below the estimate.

The Multi-Project Labor Agreement is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Interim Ordinance Appendix D is not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Interim Ordinance.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be

authorized to issue a purchase order for Contract 14-101-13 (Re-Bid) to ANA Laboratories, Inc., in an amount not to exceed \$86,632.00.

The bid deposit in the amount of \$4,500.00 will be retained in lieu of a performance bond, which is satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

Funds are available in Account 101-16000-612490.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for July 10, 2014