



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 14-0662, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JULY 10, 2014

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on advertisement of Request for Proposal 14-RFP-31 Consulting Services for SAP System Support, estimated cost \$600,000.00, Account 101-27000-601170, Requisition 1381502 (*As Revised*)

Dear Sir:

Request for Proposal (RFP) documents have been prepared for Consulting Services for SAP System Support, at the request of Information Technology.

The purpose of this contract is to obtain SAP consulting services to assist the Information Technology Department with system maintenance, upgrades, security, development, installation, troubleshooting, and optimization of the SAP environment.

The estimated cost for this proposal is \$600,000.00. The estimated 2015, 2016, and 2017 expenditures are \$200,000.00, \$200,000.00, and \$200,000.00, respectively.

No bid deposit is required for this RFP.

The term of the contract will be from January 1, 2015 through December 31, 2017.

Appendix A will be included in this RFP. The type of work to be performed under this contract is within the professional services category for establishing Minority-owned Business Enterprises (MBE), Women-owned Business Enterprises (WBE) and/or Small Business Enterprises (SBE) goals. The best faith efforts MBE, WBE and/or SBE goals for this contract are: 20 percent MBE, 10 percent WBE, and 10 percent SBE.

The tentative schedule for this contract is as follows:

Advertise	August 13, 2014
Proposals Received	September 5, 2014
Award	January 1, 2015
Completion	December 31, 2017

Funds are being requested in 2015, 2016, and 2017 in Account 101-27000-601170, and are contingent on the Board of Commissioners' approval of the District's budget for those years.

Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials Management