



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 14-0719, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JULY 10, 2014

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order for Contract 14-904-11, Furnish, Deliver and Exchange PLC and VFD Parts to the Stickney Water Reclamation Plant, to WESCO Distribution, Inc., d/b/a Englewood Electrical Supply, in an amount not to exceed \$46,156.13, Account 101-69000-623070, Requisition 1364702

Dear Sir:

On November 21, 2013, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids Contract 14-904-11 Furnish, Deliver and Exchange PLC and VFD Parts to the Stickney Water Reclamation Plant for a three-year period. The contract will expire on December 31, 2016.

In response to a public advertisement of February 19, 2014, a bid opening was held on March 11, 2014. The bid tabulation for this contract is:

WESCO DISTRIBUTION, INC.,	\$46,156.13
D/B/A ENGLEWOOD ELECTRICAL SUPPLY	

One thousand seventy-two (1072) companies were notified of this contract being advertised and twenty-two (22) companies requested specifications.

The Director of Procurement and Materials Management has reviewed the bidders' list for this contract, and is satisfied that the market for this service has been adequately solicited. A review of this contract revealed the following reasons for firms not bidding: goods/services outside area of business and do not sell PLCs. In light of these findings, the Director of Procurement and Materials Management is of the opinion that the bid received is a fair and reasonable price, and nothing would be gained by rejecting the sole bid and re-advertising this contract.

The bid submitted by WESCO Distribution, Inc., d/b/a Englewood Electrical Supply, complies with all of the terms and specifications of the contract.

The estimated cost for this contract was \$90,000.00, placing the total bid of \$46,156.13 approximately 48.7 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Interim Ordinance Appendix D was not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be

authorized to issue a purchase order for Contract 14-904-11 to WESCO Distribution, Inc., d/b/a Englewood Electrical Supply, in an amount not to exceed \$46,156.13.

The bid deposit in the amount of \$4,500.00 will be retained in lieu of a performance bond, which is satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

Funds for the 2014 expenditure, in the amount of \$14,849.09, are available in Account 101-69000-623070. The estimated expenditures for 2015 and 2016 are \$15,373.20 and \$15,933.84, respectively. Funds for the 2015 and 2016 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for July 10, 2014