



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 14-0760, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 7, 2014**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to decrease purchase order for Contract 13-101-11 Furnish and Deliver Radiochemical Analyses of Water and Wastewater Samples, to Environmental Inc. in an amount of \$2,229.00, from an amount of \$29,186.00, to an amount not to exceed \$26,957.00, Account 101-16000-612490, Purchase Order 3075353

Dear Sir:

On December 20, 2012, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order for Contract 13-101-11 Furnish and Deliver Radiochemical Analyses of Water and Wastewater Samples to Environmental Inc., in an amount not to exceed \$34,170.00. The contract expired on March 31, 2014.

As of February 6, 2014, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in an amount of \$4,984.00 from the original amount awarded of \$34,170.00. The current contract value is \$29,186.00. The prior approved change orders reflect a 14.6% decrease to the original contract value.

This decrease is required to reduce the contract value to the actual, final expenditure.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease the purchase order for Contract 13-101-11 in an amount of \$2,229.00 (7.6% of the current contract value), from an amount of \$29,186.00, to an amount not to exceed \$26,957.00.

Funds are available in Account 101-16000-612490.

Requested, Thomas C. Granato, Director of Monitoring and Research, TCG:MPC:KB:mh  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for August 7, 2014

Attachment