



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 14-1170, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 2, 2014

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase purchase order and amend the agreement with Carlson Environmental, Inc., for environmental site investigation services, in an amount of \$100,000.00, from an amount of \$322,726.87, to an amount not to exceed \$422,726.87, Account 101-66000-601170, Purchase Order 3073512

Dear Sir:

On July 12, 2012, the Director of Procurement and Materials Management issued a purchase order to Carlson Environmental, Inc., for environmental site investigation services, in an amount not to exceed \$375,000.00. The purchase order expires on December 31, 2015.

As of September 3, 2014, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in an amount of \$52,273.13 from the original amount awarded of \$375,000.00. The current contract value is \$322,726.87. The prior approved change orders reflect an approximate 13.9% decrease to the original contract value.

In May 2014, the District determined the need to perform test analysis of the spoils at the Crestwood East site. The test analysis is required in order for the disposal of the spoils off site. This increase in work was not anticipated at the time the original purchase order was issued.

This change order is in compliance with the Illinois Criminal Code since these changes are due to circumstances not reasonably foreseeable at the time the purchase order was issued, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order and amend the agreement in an amount of \$100,000.00 (approximately 31% of the current purchase order's value), from an amount of \$322,726.87, to an amount not to exceed \$422,726.87.

Funds are available in Account 101-66000-601170.

Requested, Manju Prakash Sharma, Director of Maintenance & Operations, AQ:SO'C:MAG:CM:SSG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 2, 2014

Attachment