



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 14-1175, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 16, 2014

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 15-348-11 Services to Remove Hazardous Materials from Various District Locations, on an as-needed basis, for a three year period, estimated cost \$270,300.00, Account 101-25000-612780, Requisition 1379913

Dear Sir:

Contract documents and specifications have been prepared, at the request of the Human Resources Department, for services to remove hazardous materials from various District locations, on an as-needed basis. The contract would provide services for approximately three years.

The purpose of this contact is to provide specialized removal services for hazardous materials such as asbestos, lead, and mold. The services are required to maintain workplace safety.

The estimated cost for this contract is \$270,300.00. The estimated 2015, 2016 and 2017 expenditures are \$90,100.00 for each respective year.

The bid deposit for this contract is \$13,515.00.

The contract specifications require that all work commence after approval of the contractor's bond and continue until December 31, 2017, with the discretion to extend the contract for two additional one-year periods. Any increase in price during the extension period(s) would be capped at a maximum increase of five percent over the contract's original unit costs. Liquidated damages are \$200.00 for each calendar day that the contractor is in default of completing all work in the time specified.

The Multi-Project Labor Agreement will be included in this contract.

The Affirmative Action interim Ordinance Appendix D will be included in this contract. The type of work to be performed under the contract is within the "tailored" category for establishing Minority-owned Business Enterprises (MBE), Women-owned Business Enterprises (WBE) and/or Small Business Enterprises (SBE) utilization goals. The MBE, WBE and/or SBE utilization goals for this contract are: 10% MBE, 5% WBE, and 10% SBE.

The tentative schedule for this contract is as follows:

Advertise	October 29, 2014
Bid Opening	November 25, 2014
Award	December 18, 2014
Completion	December 31, 2017

Funds are being requested for 2015, in Account 101-25000-612780, and are contingent on the Board of

Commissioners' approval of the District's budget for that year. Funds for subsequent years, 2016 and 2017, are also contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 15-348-11.

Requested, Denice E. Korcal, Director of Human Resources, DEK:EK:GT

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 16, 2014.