Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 16, 2014

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase purchase order to Drydon Equipment, Inc., for pump repair parts at the Stickney Water Reclamation Plant, in an amount of $13,357.20, from an amount of $20,502.00, to an amount not to exceed $33,859.20, Account 101-69000-623270, Purchase Order 3082125

Dear Sir:

On July 31, 2014, the Director of Procurement and Materials Management issued a purchase order to Drydon Equipment, Inc., for pump repair parts at the Stickney Water Reclamation Plant, in an amount of $20,502.00. The purchase order expires December 31, 2014.

This purchase order has no prior change orders.

This increase is necessary to procure parts for immediate consumption to rebuild the Waste Activated Sludge Pumps at SWRP, that are exhibiting excessive wear. This increase in repair parts was not anticipated at the time the original purchase order was issued.

This change order is in compliance with the Illinois Criminal Code since these changes are due to circumstances not reasonably foreseeable at the time the purchase order was issued, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order in an amount of $13,357.20 (65% of the current purchase order's value), from an amount of $20,502.00, to an amount not to exceed $33,859.20.

Funds are available in Account 101-69000-623270.

Requested, Manju Prakash Sharma, Director of Maintenance & Operations, AQ:SO'C:MAG:CM:SSG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 16, 2014