



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 14-1205, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 16, 2014

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on rejection of bids for Contract 14-437-11, Furnish, Deliver and Install One (1) Booklet Maker Machine with a Thirty-Six (36) Month Maintenance Agreement, estimated cost \$93,200.00.

Dear Sir:

On June 19, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 14-437-11 Furnish, Deliver and Install One (1) Booklet Maker Machine with a Thirty-Six (36) Month Maintenance Agreement.

In response to a public advertisement of August 27, 2014, a bid opening was held on September 23, 2014. The bid tabulation for this contract is:

XEROX CORPORATION	\$76,448.00
-------------------	-------------

Sixty-four (64) companies were notified of this contract being advertised and nine (9) companies requested specifications.

The low bid, submitted by Xerox Corporation, revealed that they did not provide a bid for Item 5 on page P-3 as required in the contract documents. In addition, there were modifications to their submittal that are not acceptable to the District. Therefore, their bid is considered non-responsive and was rejected in the public's best interest. The Director of Procurement and Materials Management has notified Xerox Corporation of this action.

This contract will be re-advertised.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 16, 2014