



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 16, 2014

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue a purchase order to National Technology Transfer, Inc., to provide a two-day seminar on Programmable Logic Controllers (PLC) - Automation Systems, in a total amount not to exceed \$13,584.00, Account 101-67000-601100 Requisition 1386170

Dear Sir:

Authorization is requested to issue a purchase order to National Technology Transfer, Inc. (NTT) to provide a two-day seminar on Programmable Logic Controllers (PLC) - Automation Systems, to 15 District personnel, in the Maintenance and Operations Department (M&O).

This training is primarily intended for District-wide M&O trades and engineers, who are responsible for maintaining PLC based equipments. PLCs monitor and control various processes and also communicate to the Distributed Control Systems in the District's water treatment plants and its remote stations.

Through this training, District personnel will have a better understanding of PLCs. The knowledge gained from this training will enable M&O engineers to improve the current system and better design new ones. The trades personnel will also benefit from this class by learning to program, modify, diagnose and troubleshoot PLCs. This training will occur on October 30 and 31, 2014.

National Technology Transfer, Inc. is not licensed to do business in Illinois, but has submitted a certificate of good standing from the State of Colorado. The Department of Procurement and Materials Management has received approval from the Executive Director to move forward with the recommendation to award.

In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue a purchase order to National Technology Transfer, Inc. in an amount not to exceed \$13,584.00.

Funds are available in Account 101-67000-601100.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, MPS:AQ:SO'C:mag

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 16, 2014