



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 6, 2014

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase purchase order with Baker Tilly Virchow Krause, LLP, for Contract 09-RFP-19, for Professional Auditing Services for the fiscal year ending December 31, 2014, in an amount of \$265,800.00, from an amount of \$961,100.00, to an amount not to exceed \$1,226,900.00, Accounts 101-40000-601170 and P802-11000-798200, Purchase Order 3064315

Dear Sir:

On April 15, 2010, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement for Contract 09-RFP-19, for professional auditing services for the fiscal year ending December 31, 2010, with an option to renew for each of the four subsequent years with Baker Tilly Virchow Krause, LLP.

As of October 13, 2014, the attached change orders have been approved. The effect of these change orders resulted in an increase in an amount of \$1,003,700.00 from the original amount awarded of \$223,200.00. The current contract value is \$1,226,900.00. The prior approved change orders reflect a 549.68 percent increase to the original contract value.

An increase is being requested at this time to exercise the District's fourth and final renewal option to extend the contract for one additional year.

This change order is in compliance with the Illinois Criminal Code since the change is germane to the contract.

Minority firm utilization is expected to remain unchanged with Prado Renteria, Minority-owned Business Enterprise for 20% and Benford Brown & Associates, Women-owned Business Enterprise and Small Business Enterprise for 10%. We anticipate these firms will assist with the preparation of the single audit, compliance testing, internal control testing and inventory and asset observations.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order and amend the agreement in an amount of \$265,800.00 (approximately 27.6% of the current contract value) from an amount of \$961,100.00, to an amount not to exceed \$1,226,900.00.

Funds are being requested in 2014 and 2015, in Accounts 101-40000-601170 and P802-11000-798200 and are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Jacqueline Torres, Clerk/Director of Finance, JT:ra

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board

of Commissioners for November 6, 2014

Attachment