



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 14-1325, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 20, 2014

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase purchase order and amend the agreement with CohnReznick LLP, for Contract 10-RFP-22 (RE-BID) Appraisal Services for Real Estate in an amount of \$25,000.00, from an amount of \$172,000.00, to an amount not to exceed \$197,000.00, Account 501-50000-612490, Purchase Order 3075791 (*As Revised*)

Dear Sir:

On October 6, 2011, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with Realty Consultants USA, Inc. d/b/a/ Integra Realty Resources Chicago Metro for Contract 10-RFP-22 (RE-BID) Appraisal Services for Real Estate, in an amount not to exceed \$99,000.00. On May 9, 2012, purchase order 3070624 was assigned to the Reznick Group, PC as purchase order 3072423. On February 19, 2013, the Reznick Group changed its name to CohnReznick, LLP and was given a new purchase order of 3075791. The scheduled contract completion date is December 31, 2014.

As of November 7, 2014, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$130,000.00 from the original amount awarded of \$42,000.00. The current purchase order value is \$172,000.00. The prior approved change orders reflect a 309.5% increase to the original purchase order.

The Engineering Department requires real estate appraisals for required land acquisitions and easements that are necessary for implementing the stormwater management projects identified as the Addison Creek Reservoir Flood Control Project in Melrose Park, Illinois; the Buffalo Creek Reservoir Expansion; and the Addison Creek Debris Boom.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order and amend the agreement for Contract 10-RFP-22 (RE-BID) in an amount of \$25,000.00 (14.5% of the current contract value), from an amount of \$172,000.00, to an amount not to exceed \$197,000.00.

Funds are available in Account 501-50000-612490.

Requested, Catherine A. O'Connor, Director of Engineering, CAO:WSS

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 20, 2014

Attachment