



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 14-1355, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 20, 2014**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order for Contract 14-474-11, Furnish and Deliver One-Year Site License Software Maintenance Renewal of FileMaker Pro Software to the MWRDGC, to KOI Computers, Inc., in an amount not to exceed \$29,578.50, Account 101-27000-612820, Requisition 1381928

Dear Sir:

On September 18, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids Contract 14-474-11, Furnish and Deliver One-Year Site License Software Maintenance Renewal of FileMaker Pro Software to the MWRDGC.

In response to a public advertisement of October 15, 2014 a bid opening was held on October 28, 2014. The bid tabulation for this contract is:

SHI INTERNATIONAL CORPORATION	\$29,565.00
KOI COMPUTERS, INC.	\$29,578.50
SOFTCHOICE CORPORATION	\$30,725.00
CDW GOVERNMENT, INC.	\$31,158.00

Six hundred seventeen (617) companies were notified of this contract being advertised and ten (10) companies requested specifications.

The low bid, submitted by SHI International Corporation, included additional terms and conditions which are not acceptable to the District. Therefore, the bid is considered non-responsive and rejected in the public's best interest. The Director of Procurement and Materials Management has notified SHI International Corporation of this action.

KOI Computers, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$31,050.00, placing the bid of \$29,578.50, approximately 4.7 percent below the estimate.

The Multi-Project Labor Agreement was not included in this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Interim Ordinance Appendix D was not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 14-474-11 to KOI Computers, Inc., in an amount not to exceed \$29,578.50.

There was no bid deposit for this contract.

Funds for the 2014 expenditure of \$29,578.50 are available in Account 101-27000-612820.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm  
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board  
of Commissioners for November 20, 2014