



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 4, 2014

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order to CommVault Americas, Inc. for maintenance renewal and software for CommVault's Backup Software and Premier Maintenance Package, in an amount not to exceed \$138,515.27, Accounts 101-27000-623800, 612820, Requisition 1383556

Dear Sir:

Authorization is requested to issue a purchase order with CommVault Americas, Inc. for maintenance of renewal licenses and software for CommVault's Backup Software and Premier Maintenance Package for the District's network and computer systems located at the Main Office Building, Stickney Water Reclamation Plant, Egan Water Reclamation Plant, and AT&T Lisle Internet Data Center. This purchase order will expire on December 26, 2015.

The Information Technology Department maintains and manages all backup and recovery operations for departmental/interdepartmental data and Enterprise applications hosted on the District's network and computer systems. CommVault's software products also enable the Information Technology Department staff to perform email/file system archiving and eDiscovery compliance search services, litigation hold and FOIA request processing, in addition to performing daily backup and recovery operations of electronic data, files and SAP enterprise applications. The additional software licenses being acquired will provide additional backup enhancements, as the Information Technology Department merges its entire hardware and software infrastructure into a unified platform. These enhancements will eventually reduce the amount of backup and other system resources currently required to perform backup operations.

CommVault Americas, Inc., the sole service provider of maintenance renewal licenses and software, has submitted prices for the products and services required. Inasmuch as CommVault Americas, Inc. is the only source of supply for the products and services required, said purchase order may be issued without competitive bidding pursuant to Section 11.4 of the Purchasing Act.

CommVault Americas, Inc. is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order with CommVault Americas, Inc. in an amount not to exceed \$138,515.27.

Funds are available in Accounts 101-27000-623800, 612820.

Requested, Ellen Barry, Acting Director of Information Technology EB:RP:EC:PK
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 4, 2014