



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 14-1466, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 18, 2014

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase purchase order and extend the agreement an additional three (3) and one half (1/2) month period for Contract 11-RFP-14 Legal Services for Workers' Compensation Defense to Dennis Noble & Associates, P.C. in an amount of \$37,500.00, from an amount of \$239,692.98 to an amount not to exceed \$277,192.98; to Scopelitis, Garvin, Light, Hanson, & Feary, P.C. in an amount of \$18,750.00, from an amount of \$122,127.34 to an amount not to exceed \$140,877.34; and to Neuson Law, P.C. in an amount of \$18,750.00, from an amount of \$182,500.00 to an amount not to exceed \$201,250.00. Account 101-25000-601170, Purchase Orders 3070865, 3070864, 3070866

Dear Sir:

On November 17, 2011, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue purchase orders and enter into agreements with Dennis Noble & Associates, P.C. in the amount not to exceed \$120,000.00; Scopelitis, Garvin, Light, Hanson, & Feary, P. C. in the amount not to exceed \$60,000.00; and Neuson Law, P.C., in the amount not to exceed \$120,000.00, for legal services for Workers' Compensation Defense. The original agreement ran for two years with an option to extend for an additional one-year period utilizing the same fee schedule. The contract was extended for a one-year period and expires on December 31, 2014.

As of December 18, 2014, the attached list of change orders has been approved. These change orders resulted in an increase of the purchase order for Dennis Noble & Associates, P.C. in an amount of \$157,192.98 from the original amount awarded of \$120,000.00 (a 131% increase in the original contract value); an increase of the purchase order for Scopelitis, Garvin, Light, Hanson, & Feary, P.C. in an amount of \$80,877.34 from the original amount awarded of \$60,000.00 (a 135% increase in the original contract value); and an increase of the purchase order for Neuson Law, P.C. in an amount of \$81,250.00 from the original amount awarded of \$120,000.00 (a 68% increase in the original contract value).

These change orders are requested to align the timing for these services with the timing of the contract for the Third Party Claims Administrator and to provide the time needed to secure new contracts for these services. Additional funds are needed to continue the representation by Dennis Noble & Associates, P.C., by Scopelitis, Garvin, Light, Hanson & Feary, P.C., and Neuson Law, P.C. for the period of January 1, 2015 through April 14, 2015.

These change orders are in compliance with the Illinois Criminal Code since the changes are due to circumstances not reasonably foreseeable at the time the contracts were signed, and are in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute change orders to increase the purchase order to Dennis Noble & Associates, P.C. in the amount of \$37,500.00 (15.65% of the current contract value) from an amount of

\$239,692.98 to an amount not to exceed \$277,192.98; to increase the purchase order to Scopelitis, Garvin, Light, Hanson & Feary, P.C. in the amount of \$18,750.00 (15.35% of the current contract value) from the amount of \$122,127.34 to an amount not to exceed \$140,877.34; and increase the purchase order to Neuson Law P.C. in the amount of \$18,750.00 (10.27% of the current contract value) from an amount of \$182,500.00 to an amount not to exceed \$201,250.00 for a three (3) and one half (1/2) month period from January 1, 2015 to April 14, 2015.

Funds will be available in Account 101-25000-601170, contingent upon the Board's approval of the District's 2015 budget.

Requested, Denice E. Korcal, Director of Human Resources

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 18, 2014

Attachment