



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 18, 2014

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue a purchase order and enter into an agreement with CONTECH, for professional engineering services on Contract 10-886-3C, Estimating and Scheduling Services in an amount not to exceed \$200,000.00, Account 401-50000-601440 Requisition 1369307

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with CONTECH for professional engineering services for Contract 10-886-3C Estimating and Scheduling Services, in an amount not to exceed \$200,000.00.

The proposed work consists of performing analysis of estimates and schedules for engineering projects prior to award, and to perform independent opinions of cost and schedule to resolve change orders and claims for on-going construction contracts. The consultant must have a capable and experienced staff that can perform expedited estimating and scheduling tasks in support of the District's capital projects.

This purchase order will be in effect through December 31, 2016. However, the District reserves the right to extend the expiration date by mutual agreement.

This is an open-ended purchase order, with the work to be performed on an as-needed basis, dependent on the contracts under design and construction.

The following eight firms were invited to submit a Statement of Qualifications (SOQ) and participate in an interview.

- Coordinated Construction Project Control Services
- CONTECH, Inc.
- Evans Construction Services LLC
- FYS Advisory, Inc..
- IVI International, Inc.
- PMA Consultants
- URS Corporation
- Vennen Company

Of the eight consultants invited, Evans Construction Services LLC, FYS Advisory, Inc., IVI International, Inc., and Vennen Company declined. Coordinated Construction Project Control Services, CONTECH, Inc., PMA Consultants, and URS Corporation were interviewed by a panel of three licensed Professional Engineers in the Engineering Department. Due to only four firms accepting interviews, all four were invited to submit non-priced technical proposals. The proposals were evaluated by the same panel of engineers.

After evaluating the proposals, CONTECH was selected by the Engineering Department to provide the needed professional services, based on the qualifications and experience of the firm, understanding and approach to estimating and scheduling, and performance on similar work.

It is estimated that over 14 persons will be working on the contract at various times with an anticipated total of 2,160 man-hours. The average payroll rate will be approximately \$59.89.

CONTECH shall be paid an hourly rate based on the direct labor rate in effect for the year the work is performed, times an overall multiplier of 2.50, plus reimbursable direct costs, up to a total amount not to exceed \$200,000.00.

<u>ITEM</u>	<u>FEE</u>
1. Prime Consultant Fee	
A. Direct Labor	\$25,333.33
B. Overhead and Profit	<u>\$38,000.00</u>
C. Total Labor Fee	\$63,333.33
2. Reimbursable Direct Costs	\$10,000
3. PCE Sub-Consultants	
A. MBE/SBE Firms	\$63,333.33
B. WBE/SBE Firms	<u>\$63,333.33</u>
C. Total PCE Sub-Consultants	\$126,666.66
Total Fee (Not To Exceed)	\$200,000.00

CONTECH has issued letters of intent to CivCon, a Minority-Owned Business Enterprise (MBE), and Program Management & Controls Service, a Woman-Owned Business Enterprise (WBE). These firms will actively participate in providing the services for the corps elements required by the agreement. The work to be performed by these MBE firm will be 63% of the contract value.

The Diversity Section has reviewed the agreement and has concluded that the MBE firms are in accordance with the District's Affirmative Action Policy. The agreement has been approved by the Law Department as to form and legality.

The Multi-Project Labor Agreement is applicable to the services required and included in the Agreement.

In as much as the firm CONTECH possesses a high degree of professional skill, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement without advertising, per Section 11.4 of the Purchasing Act, in an amount not to exceed \$200,000.00.

The expected expenditure for 2015 is \$100,000.00 and is contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Catherine A. O'Connor, Director of Engineering, MVL:CH
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board

of Commissioners for December 18, 2014