



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 14-1492, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 18, 2014

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 15-028-11 Furnish and Deliver Miscellaneous Laboratory Supplies to Various Locations for a One (1) Year Period, estimated cost \$62,000.00, Account 101-20000-623570

Dear Sir:

Contract documents and specifications have been prepared to Furnish and Deliver Miscellaneous Laboratory Supplies to Various Locations for a One (1) Year Period, beginning approximately April 1, 2015 and ending March 31, 2016.

The purpose of this contract is to furnish and deliver miscellaneous laboratory supplies to the District's storeroom, to maintain sufficient inventory levels, that are required for the day to day maintenance needs of the District.

The estimated cost for this contract is \$62,000.00.

There are no bid deposits required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Interim Ordinance Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	January 14, 2015
Bid Opening	February 3, 2015
Award	March 5, 2015
Completion	March 31, 2016

Funds are being requested in 2015, in Account 101-20000-623570, and are contingent upon the Board of Commissioners' approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 15-028-11.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MB:dp
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 18, 2014.