



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 14-1499, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 18, 2014

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authorization to terminate for convenience Contract 14-040-11, Furnish and Deliver Computer Supplies to Various Locations for a One (1) Year Period, Group C, to Midwest Computer Products, Inc., in an amount not to exceed \$17,352.50, Account 101-20000-623810

Dear Sir:

On August 7, 2014, the Board of Commissioners authorized the award of Contract 14-040-11, Group C, to Midwest Computer Products, Inc., to furnish and deliver computer supplies to various locations for a one (1) year period, in an amount not to exceed \$17,352.50. The contract expires on July 31, 2015.

On November 26, 2014, Midwest Computer Products, Inc., informed the Director of Procurement and Materials Management that its certification as a Hewlett-Packard product reseller had been revoked. Midwest Computer Products' assigned HP manufacturer's representative failed to file all appropriate renewal documents in time to maintain its certification. Therefore, as of November 1, 2014, Midwest Computer Products, Inc., is no longer authorized to sell HP products.

In view of the foregoing, the Director of Procurement and Materials Management recommends that Contract 14-040-11, Group C, to Midwest Computer Products, Inc., in an amount of \$17,352.00, be terminated for convenience.

The HP computer supplies in Contract 14-040-11, Group C, will be procured in the open market pending re-advertisement of Group C at a future date.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:np
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 18, 2014