



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-0257, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MARCH 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase purchase order and amend the agreement with Tetra Tech EM, Inc., for professional services in connection with environmental site investigations of MWRDGC-owned land, in an amount of \$167,711.29, from an amount of \$666,507.67, to an amount not to exceed \$834,218.96, Account 101-66000-601170, Purchase Order 3076477

Dear Sir:

On June 21, 2012, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with Tetra Tech EM, Inc., for professional services in connection with environmental site investigations of MWRDGC-owned land, in an amount not to exceed \$375,000.00. The purchase order expires on December 31, 2015.

As of January 23, 2015, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$291,507.67 from the original amount awarded of \$375,000.00. The current contract value is \$666,507.67. The prior approved change orders reflect an 77.7% increase to the original contract value.

An increase is needed for Tetra Tech EM, Inc., to complete the environmental engineering consulting work in connection with the Skokie Manufactured Gas Plant remediation project at North Shore Channel Atlas Parcels 5.01, 5.02, 5.03 and 6.19. The completion of this project has been extended from mid-2015 to the end of 2015. The increase will provide environmental consultant continuity for this project and provide contingent environmental site investigation services for the remainder of 2015, as needed. The increase in this purchase order utilizes funds budgeted for these services in 2015.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order and amend the agreement in an amount of \$167,711.29 (approximately 25.2% of the current contract value) from an amount of \$666,507.67, to an amount not to exceed \$834,218.96, which results in an overall 122% increase to the original contract value.

Funds are available in Account 101-66000-601170.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, AQ:SO'C:MAG:SAF:JK
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for March 5, 2015

Attachment