



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-0295, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MARCH 19, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to decrease purchase order and amend the agreement with Burns & McDonnell Engineering Co. Inc., for Contract 07-857-2S Civil Consulting Support Services in an amount of \$139,168.46, from an amount of \$658,485.60, to an amount not to exceed \$519,317.14, Account 201-50000-601440, Purchase Order 3056556

Dear Sir:

On January 22, 2009, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with Burns & McDonnell Engineering Co. Inc., for Contract 07-857-2S Civil Consulting Support Services in an amount not to exceed \$1,500,000.00. The scheduled contract completion date is December 31, 2015.

As of March 6, 2015, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in an amount of \$841,514.40 from the original amount awarded of \$1,500,000.00. The current contract value is \$658,485.60. The prior approved change orders reflect a 56.10% decrease to the original contract value.

Burns & McDonnell Engineering Co. Inc. has provided services as required by the District at an average cost of about \$65,000 per year. This change order will reduce the purchase order by excess unspent balance from past years, leaving a sufficient balance to cover needs until the conclusion of the contract.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease the purchase order and amend the agreement in an amount of \$139,168.46 (21.13% of the current contract value), from an amount of \$658,485.60, to an amount not to exceed \$519,317.14.

Funds will be restored to Account 201-50000-601440.

Requested, Catherine A. O'Connor, Director of Engineering, CW:SH
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for March 19, 2015

Attachment