



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-0323, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MARCH 19, 2015

COMMITTEE ON PROCUREMENT

Mr. David St Pierre, Executive Director

Issue a purchase order and enter into an agreement with SKM Systems Analysis, Inc., to Provide Electrical Power Systems Analysis Training, in an amount not to exceed \$40,300.00, Accounts 101-66000, 67000, 68000, 69000-601100 Requisition 1394677

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with SKM Systems Analysis Inc., to provide on-site electrical power systems analysis training. The purchase order will expire December 31, 2015.

SKM designs and manufactures Power Tools for Windows (PTW), used by the Engineering Department to model new electrical distribution systems and upgrades to existing systems, as well as calculate expected fault currents and predict incident electrical energies throughout the system. Engineering has standardized on this proprietary tool for more than ten years. M&O's intent is to adapt to utilizing PTW to facilitate a consistent software platform and data format throughout the District.

SKM Systems Analysis, Inc., the sole source provider of the services, has submitted prices for the services required. Inasmuch as SKM Systems Analysis, Inc., is the only source of supply for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

SKM Systems Analysis, Inc., is not authorized to transact business in Illinois, but has submitted a certificate of good standing from the State of California. The Maintenance and Operations Department has received approval from the Executive Director to move forward with the recommendation to award.

The Multi-Project Labor Agreement is not applicable due to the nature of the work involved.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with SKM Systems Analysis, Inc., in an amount not to exceed \$40,300.00.

Funds are available in Accounts 101-66000, 67000, 68000, 69000-601100.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:JN:ms
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for March 19, 2015