



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF MARCH 19, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order to Hewlett-Packard Company, to Furnish and Deliver new computer equipment, peripherals and related services, in an amount not to exceed \$525,000.00, Account 101-27000-623810, Requisition 1395271

Dear Sir:

Authorization is requested to issue a purchase order and extend the WSCA/NASPO PC Contracts 2004-2009 and WSCA/NASPO PC Contracts 2009-2014 with Master Price Agreement Number B27164 to Hewlett-Packard Company to furnish and deliver new computer equipment, peripherals and related services to the District. All equipment will be ordered by September 30, 2015.

These funds are needed to fulfill the District's departmental requests for PCs, monitors, printers, peripherals, related hardware and services requests that were included in the approved 2015 budget. All of these products will be ordered by September 30, 2015 to ensure receipt and installation within this budget year.

The National Association of State Procurement Officials (NASPO) was formally established on January 29, 1947, in Chicago, Illinois. NASPO is an organization through which the member purchasing officials provide leadership in professional public procurement to attain greater efficiency, economy, and customer satisfaction. The Western States Contracting Alliance (WSCA) was formed in October 1993 by the state purchasing directors from fifteen NASPO western states. WSCA establishes the means by which participating states may join together in cooperative multi-state contracting; to achieve cost-effective and efficient acquisition of products and services. All governmental entities within WSCA states as well as authorized governmental entities in non-WSCA states are welcome to use the approved agreements. The current WSCA agreement between Hewlett-Packard Company and the Western States Contracting Alliance was effective September 1, 2009. This contractual agreement is for five years, from 2009 to 2014. The contract offers an option to extend for an additional thirteen months concluding September 30, 2015. Inasmuch as Hewlett-Packard Company's partnership through WSCA for computer hardware and software provides the lowest possible price for equipment and software, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Hewlett-Packard Company is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue said purchase order to Hewlett-Packard Company in an amount not to exceed \$525,000.00.

Funds are available in Account 101-27000-623810.

Requested, Ellen Barry, Acting Director of Information Technology, EB:RP

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for March 19, 2015