



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-0334, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 9, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 15-318-11, Furnishing and Delivering Washing Machines and Dryers, To Various District Locations, estimated cost \$40,000.00, Account 201-25000-634990, Requisition 1393446

Dear Sir:

Contract documents and specifications are being prepared for Contract 15-318-11, Furnishing and Delivering Washing Machines and Dryers to Various District Locations. This contract would begin upon award and end December 31, 2015.

The units would be distributed to six plants to provide employees that have had their clothes exposed to wastewater the means to launder their clothes at work, on their own time and with supervisory approval. The availability of laundry equipment would provide a public safety measure by not having clothes that have been contaminated with wastewater transported or washed at home. It is also consistent with the recommendations of the Centers for Disease Control and the National Institute of Occupational Safety and Health.

The estimated cost for this contract is \$40,000.00.

The bid deposit for this contract is \$2,000.00.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract. The equipment would be installed and maintained by the Maintenance and Operations Department.

Affirmative Action Interim Ordinance Appendix D will not be included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise May 13, 2015

Bid Opening June 9, 2015

Award July 9, 2015

Completion December 31, 2015

Funds for 2015 are available in Account 201-25000-634990.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 15-318-11.

Requested, Denice E. Korcal, Director of Human Resources, DEK:RJB

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for April 9, 2015.