



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-0374, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 9, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase purchase order to Xylem Dewatering Solutions, Inc., for the rental of two submersible pumps at the Kirie Water Reclamation Plant, in an amount of \$16,870.00, from an amount of \$3,374.00, to an amount not to exceed \$20,244.00, Account 101-67000-612330, Purchase Order 3084361

Dear Sir:

On February 18, 2015, the Director of Procurement and Materials Management issued a purchase order to Xylem Dewatering Solutions, Inc., for biological phosphorus removal (bio-p removal) pump rental for one-month at the Kirie Water Reclamation Plant, in an amount of \$3,374.00. The purchase order expires December 31, 2015.

This purchase order has no prior change orders.

This increase is necessary to continue the rental of two submersible return activated sludge (RAS) pumps for the bio-p removal tests ongoing at the KWRP for an additional five months, from the original one-month time duration. These bio-p removal tests are critical to achieving permit compliance. The continued rental of these pumps, which has proven to be cost-effective as the District does not have these types of pumps on-hand, was not anticipated at the time the original purchase order was issued.

This change order is in compliance with the Illinois Criminal Code since these changes are due to circumstances not reasonably foreseeable at the time the purchase order was issued, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order in an amount of \$16,870.00 (500% of the current purchase order's value), from an amount of \$3,374.00, to an amount not to exceed \$20,244.00.

Funds are available in Account 101-67000-612330.

Requested, Manju Prakash Sharma, Director of Maintenance & Operations, AQ:SO'C:MAG:SAF:SSG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for April 9, 2015