



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 9, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to decrease purchase order and amend the agreement with Christopher B. Burke Engineering, Ltd. (CBBEL), for Contract 13-809-5C Implementation of the Watershed Management Ordinance - Phase B, in an amount of \$200,000.00, from an amount of \$1,248,097.04, to an amount not to exceed \$1,048,097.04, Account 501-50000-601410, Purchase Order 3079008

Dear Sir:

On October 17, 2013, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with Christopher B. Burke Engineering, Ltd. (CBBEL), for Contract 13-809-5C Implementation of the Watershed Management Ordinance - Phase B, in an amount not to exceed \$1,248,097.04. The scheduled contract completion date is December 1, 2015.

As of March 20, 2015, there have been no prior change orders to the original contract value. On May 1, 2014, the Board of Commissioners authorized a scope of services amendment, at no additional cost to the Contract, for the development of materials associated with the District's new Infiltration and Inflow Control Program (IICP).

The Engineering Department has determined this Contract can be reduced by \$200,000.00 based on future anticipated needs for the duration of the Contract. The reason for this budget reduction is because Engineering Department staff has completed some of the work developing the IICP.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease the purchase order and amend the agreement in an amount of \$200,000.00 (16.02% of the current contract value), from an amount of \$1,248,097.04, to an amount not to exceed \$1,048,097.04.

Funds will be restored to Account 501-50000-601410.

Requested, Catherine A. O'Connor, Director of Engineering, WSS:JPM

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for April 9, 2015