



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-0448, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 23, 2015

COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 15-340-11 Services to Furnish, Deliver and Install Exterior Electronic Signs at Various District Locations for a Two Year Period, estimated cost \$200,000.00, Account 201-50000-634990, Requisition 1388441 (*Deferred from the April 9, 2015 Board Meeting*)

Dear Sir:

Contract documents and specifications have been prepared for Contract 15-340-11 Services to Furnish, Deliver and Install Exterior Electronic Signs at Various District Locations for a Two Year Period, at the request of the Human Resources Department.

The purpose of this contract is to provide exterior light emitting diode signs for four treatment plants: Stickney, Calumet, O'Brien and Egan Water Reclamation Plants. The signs will provide an effective and engaging method of communicating messages to District personnel and visitors.

The estimated cost for this contract is \$200,000.00. The estimated 2015 and 2016 expenditures are \$100,000.00 per year.

The bid deposit for this contract is \$10,000.00.

The contract specifications require that work commence upon approval of the contractor's bond and be completed by June 30, 2016. Liquidated damages are \$200.00 for each calendar day that the contractor is in default of completing all required work in the time specified.

The Multi-Project Labor Agreement will be included in this contract.

The Affirmative Action Interim Ordinance Appendix D will not be included in this contract because it is not applicable.

The tentative schedule for this contract is as follows:

Advertise	May 13, 2015
Mandatory Pre-Bid Site Visit	May 28, 2015
Bid Opening	June 9, 2015
Award	July 9, 2015
Completion	June 30, 2016

Funds for the current year are available Account 201-50000-634990. Funds for the subsequent year, 2016, are contingent on the Board of Commissioners' approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 15-340-11.

Requested, Denice E. Korcal, Director of Human Resources, DEK:TK:EK

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for April 23, 2015