



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-0532, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 21, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase orders to Boerger LLC to Furnish and Deliver Boerger Pump Parts to Various Locations, in a total amount not to exceed \$160,000.00, Accounts 101-66000, 67000, 68000, 69000-623270

Dear Sir:

Authorization is requested to issue purchase orders to Boerger LLC to furnish and deliver Boerger pump parts to various locations, on an as needed basis, for approximately a two year period. All pump parts will be delivered prior to December 31, 2016.

Boerger LLC, the sole source distributor for Boerger pump parts, has submitted prices for the parts required. Purchase orders will be issued for pump parts, as needed, based on the prices received from Boerger LLC. Inasmuch as Boerger LLC is the only source of supply for the parts required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

The parts are needed by the trades, on an as needed basis, to perform their work.

Boerger LLC is not registered to transact business in Illinois, but has submitted a certificate of good standing from the State of Minnesota. The Maintenance and Operations Department has received approval from the Executive Director to move forward with the recommendation to award.

The Multi-Project Labor Agreement is not applicable because this is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue purchase orders to Boerger LLC, in an amount not to exceed \$160,000.00, on an as needed basis, ending December 31, 2016. Purchase orders will be issued when the material is required. Payment will be based on the unit cost received by Boerger LLC.

Funds for the 2015 expenditures, in the amount of \$80,000.00, are available in Accounts 101-66000, 67000, 68000, 69000-623270. Funds for the 2016 expenditures, in the amount of \$80,000.00, are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:CD:jk
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 21, 2015