



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 15-0544, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 21, 2015**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 15-051-11 Furnish and Deliver Miscellaneous Hand Tools to Various Locations for a One (1) Year Period, estimated cost \$48,000.00, Account 101-20000-623680

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver miscellaneous hand tools to various locations for a one (1) year period beginning approximately September 1, 2015 and ending August 31, 2016.

The purpose of this contract is to furnish and deliver miscellaneous hand tools, such as hammers, pliers, and saws to the District's storerooms to maintain sufficient inventory levels, which are required for the day-to-day maintenance needs of the District.

The estimated cost for this contract is \$48,000.00.

No bid deposit is required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Interim Ordinance Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	June 3, 2015
Bid Opening	June 23, 2015
Award	August 6, 2015
Completion	August 31, 2016

Funds are available in Account 101-20000-623680.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 15-051-11.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MB:tc  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 21, 2015