



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-0590, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JUNE 04, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to award Contract 15-006-11 Furnish and Deliver Janitorial Supplies to Various Locations for a One (1) Year Period, to Cicero Manufacturing & Supply Company, Inc., in an amount not to exceed \$58,958.19, Accounts 101-20000-623110, 623170, 623660

On February 19, 2015, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 15-006-11 furnish and deliver janitorial supplies to various locations for a one (1) year period, beginning approximately June 1, 2015 and ending May 31, 2016.

In response to a public advertisement of March 25, 2015, a bid opening was held on April 21, 2015. The bid tabulation for this contract is:

AZTEC SUPPLY CORPORATION	*\$55,122.86
FAIRMONT SUPPLY COMPANY	*\$55,762.24
CICERO MANUFACTURING & SUPPLY CO., INC.	\$58,958.19
THE STANDARD COMPANIES	\$59,205.97
EQUITY INDUSTRIAL SUPPLY, INC.	*\$77,113.61
PROFESSIONAL CLEANING SUPPLIES	*\$384,986.08
*corrected total	

Three hundred eighty six (386) companies were notified of the contract being advertised and fifty (50) companies requested specifications.

The lowest bid from Aztec Supply Corporation proposed alternates which did not meet specifications set forth in the contract documents. Therefore, the bid was considered non-responsive and rejected in the public's best interest. The Director of Procurement and Materials Management has notified Aztec Supply Corporation of this action.

The next low bid from Fairmont Supply Company qualified the units of measure for items 2 and 4 of the contract specifications which is prohibited. Therefore, the bid was considered non-responsive and rejected in the public's best interest. The Director of Procurement and Materials Management has notified Fairmont Supply Company of this action.

Cicero Manufacturing & Supply Company, Inc., the lowest responsible bidder for this contract, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract is \$62,000.00, placing the total bid of \$58,958.19 approximately 5 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Interim Ordinance Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 15-006-11, Furnish and Deliver Janitorial Supplies to Various Locations for a One (1) Year Period to Cicero Manufacturing & Supply Company, Inc., in an amount not to exceed \$58,958.19.

Purchase orders will be issued when material is required. Payment will be based on the unit cost as indicated in the contract documents.

Funds are available in Accounts 101-20000-623110, 623170, 623660.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:CDD:np
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for June 4, 2015

Attachment