



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-0586, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JUNE 4, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order for Contract 15-100-11, Furnish and Deliver Automatic Samplers, to Gasvoda & Associates, Inc., in an amount not to exceed \$45,195.00, Account 101-16000-623570, Requisition 1387993
(As Revised)

Dear Sir:

On November 20, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 15-100-11 Furnish and Deliver Automatic Samplers. The contract expires ninety days from receipt of the purchase order.

In response to a public advertisement of April 1, 2015, a bid opening was held on April 14, 2015. The bid tabulation for this contract is:

GASVODA & ASSOCIATES, INC.	\$45,195.00
BOOTH COMPANY, INC. GEORGE E.	\$51,872.55
HACH COMPANY	\$52,315.20

Six hundred twenty-four (624) companies were notified of this contract being advertised and twenty (20) companies requested specifications.

Gasvoda & Associates, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$52,500.00, placing the bid of \$45,195.00, approximately 14 percent below the estimate.

The Multi-Project Labor Agreement is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Interim Ordinance Appendix D is not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Interim Ordinance.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 15-100-11 to Gasvoda & Associates, Inc., in an amount not to exceed \$45,195.00.

The bid deposit, in the amount of \$2,625.00, will be retained in lieu of a performance bond, which is satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

Funds are available in Account 101-16000-623570.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for June 4, 2015