



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

---

**File #:** 15-0606, **Version:** 1

---

### **TRANSMITTAL LETTER FOR BOARD MEETING OF JUNE 18, 2015**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 15-936-11 Furnishing and Delivering Citric Acid, estimated cost \$110,000.00, Account 101-69000-623560, Requisition 1398609

Dear Sir:

Contract documents and specifications have been prepared for furnishing and delivering citric acid, at the request of the Maintenance and Operations Department.

The purpose of this contract is to procure citric acid for a three-year period. The citric acid is needed to periodically clean the Ostara reactor surfaces to maintain peak process efficiency.

The estimated cost for this contract is \$110,000.00. The estimated 2015, 2016, 2017 and 2018 expenditures are \$14,000.00, \$26,000.00, \$42,000.00 and \$28,000.00 respectively, due to project ramp-up.

The bid deposit for this contract is \$5,500.00.

The contract specifications require that deliveries commence within five days after the purchase order is mailed and terminate three years thereafter.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Interim Ordinance Appendix D will not be included because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise July 1, 2015  
Bid Opening July 21, 2015  
Award August 6, 2015  
Completion July 31, 2018

Funds for the current year are available in Account 101-69000-623560. Funds for subsequent years 2016, 2017 and 2018, are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 15-936-11.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, AQ:SO'C:MAG:CM:JK  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for June 18, 2015.