



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 6, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on rejection of proposal for Contract 15-RFP-17, Workplace Behavioral Skills Training for Maintenance Laborers for a Three-Year Period, estimated cost \$30,000.00.

Dear Sir:

On Wednesday, April 29, 2015, the Request For Proposal 15-RFP-17, Workplace Behavioral Skills Training for Maintenance Laborers for a Three-Year Period, was advertised and proposals were received on May 29, 2015.

Two hundred sixty six (266) companies were notified of this request for proposal (RFP) and twenty-three (23) companies requested proposal documents. The tabulation of proposers is as follows:

MORTON COLLEGE

The proposal from Morton College is considered non-responsive and rejected because the vendor did not submit the best and final offer (BAFO) to the District on time.

According to the BAFO request letter, it stated specifically that the BAFO response was due back to the District no later than 4:00 P.M. on Friday, June 26, 2015. On June 30, 2015, Morton College's BAFO was received at the District via fax, and the original hard copy of same was received on July 1, 2015.

In accordance with the terms and conditions of the June 23, 2015 BAFO request letter and the subject contract documents, "late BAFO's cannot be accepted and shall be deemed non-responsive and rejected." Therefore, the late BAFO and proposal for the subject RFP is deemed non-responsive and rejected. The Director of Procurement and Materials Management has notified Morton College of this action.

The request for proposal will be re-advertised in the near future.

Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials Management,
DAL:SEB:cm